



Together we will achieve.

 @OrchardAcademyMK

 www.orchard.emat.uk

11 May 2023

Dear Parents / Carers

We are excited to announce that we will be moving our Management Information System (MIS) from Sims to Arbor on Thursday 11th May 2023

Adopting Arbor will allow us to communicate with you more efficiently and bring all core school data and workflows into one system. This will include the following.

- Absence Reporting
- Communications – sending emails, SMS text and letters.
- Wrap Around club bookings.
- Trip/ Event payments & consent
- Parents Evening bookings
- Lunch bookings / Payments (Please note this is currently not available, please continue to use School Money until notified otherwise)

We are really looking forward to getting started with Arbor and invite all our parents to familiarise themselves using the link below.

<https://support.arbor-education.com/hc/en-us/articles/360020147458-Getting-started-Log-into-the-Parent-Portal-and-the-Arbor-App>

Arbor also offers access to many training resources which are completely free for you to make the most of. Please follow this link

<https://support.arbor-education.com/hc/en-us/sections/201716749-Parent-Portal-and-the-Arbor-App-as-a-parent>

We will shortly be sending further communication on the parental app and how to register please look out for this information and register your child when prompted.

We hope you will find as many benefits from it as we will. Please continue using the current systems and we will notify you as soon as we are ready for you to set up Arbor.

Kind regards

Danielle Dimino
Operations Manager

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